

Inspiring

the **ONE WRITE**

Spirit of

Giving

It's time to start thinking outside the box.

A vast improvement over traditional boxed sets, One Write Envelope Books are more convenient, less expensive, and beloved by churches the world over.

At One Write, we understand that every congregation is one body made up of a variety of personality types, and that when you offer choice in the way your members can give, it makes it easier for ALL of them to give consistently. Our Envelope Books are designed to appeal to all sorts of people because when you recognize each individual's giving preference, it's a whole lot easier to "push the envelope."





Where you need it when you need it.

Perfect for Procrastinators and the Incredibly Busy

It happens to the best of us. For whatever reason, we don't remember our offering until we're minutes from the church... or already there. At less than half an inch thick*, the One Write Envelope Book can easily be stored in a glove compartment, bible case or handbag, so it's always immediately at hand.



The One Write Envelope Book's small size is also a great benefit for your church office; it doesn't take much room to store and, because it meets postal requirements, it's easily mailed to home-bound or out-of-town members.



Keeps you on track and on budget.

**Our Envelope Book is beloved
by Organizers, Accountants
& Planners**

Because each envelope is attached to a running-total stub that allows them to record the date, their balance, and their offering amount, individuals who like to plan will love the way the Envelope Book keeps all their information organized. They can fill out their entire book at the beginning of the year to keep them on track, and have an accurate annual giving record in one convenient place.

Low Tech High Touch

Because there's something
to be said for tradition.

Tithing online has become a modern-day way to give, but many church members still prefer the classic envelope in the tray. One Write Envelope Books give Traditionalists an improved way to give the way they like, with old-fashioned envelopes presented in a contemporary, "perfect-bound" format.





ALL TOGETHER NOW.

Let's say
“HALLELUJAH!”
for envelopes that
stay together.

Loose envelopes in boxes have a tendency to fall out and become disorganized. The out-of-sequence envelopes drive tidy people crazy, frustrate the not-so-tidy with a whole new level of not-so-tidiness, and sometimes cause people to forget to give altogether. Envelopes that are perfect-bound in date order never get lost or rearranged, which lets everyone breathe a huge sigh of relief.

Style.
Service.
Savings.

*GIVING KNOWS
NO BOUNDARIES—
We can print in
any language.*

Call us at 800.268.6070
for more information.

COMPLETE CUSTOMIZATION

One of the best things about our envelope books is our ability to customize them. From the image on the glossy, full-color cover to the ink color and layout of the envelopes themselves, from the selection of envelope sizes to the number and type of special holiday envelopes included, each book is designed to be specific to your church and members.

EXCEPTIONAL SERVICE

Whatever look and content you choose, our experienced customer service representatives will be on hand to help you every step of the way. We understand that your congregation is unique, and we go out of our way to ensure that the products you order from us are the perfect fit.

THE BASICS

The base price for each size of envelope features 53 weekly envelopes, black ink for text, red ink for date and member number, and a black and white cover of your choice. Additional envelopes (holidays, special dates, etc) and ink colors, and imprinted member names will incur additional charges. First-time orders and logo changes are subject to an additional \$25 design charge.

DISCOUNTS FOR FIRST-TIME AND EARLY ORDERS

- First-time customers receive a 12% discount on their first order
 - Returning customers receive:
 - 12% off orders placed in January
 - 11% off orders placed in February
 - 10% off orders placed in March
- Discount applies to custom-printed Offering Envelope Books, only.*

For detailed design and ordering instructions, as well as a complete price list, please visit our website at www.onewriteco.com.

Ready. Set. Customize.

It only takes *five simple steps* to put together your perfect Envelope Book.



For complete design and ordering instructions, visit our website at **www.onewriteco.com**.

1 DESIGN YOUR ENVELOPE BOOK COVER

Photo? Landscape? Logo? The choice is yours. We can use your artwork and photography, you can choose one of our many stock covers, or our design team can create a custom look especially for you. See our entire gallery of available covers at: www.onewriteco.com/custom-book-gallery.html

Personalize it further by adding your members' names and addresses to the front cover for only ten cents extra per book.

2 CHOOSE YOUR ENVELOPE SIZE

The basic One Write Envelope Book features 53 weekly envelopes and comes in three envelope sizes:



A. FULL-SIZE Offering Envelopes 7" x 3-5/8"

- Our most popular size

B. FULL-SIZE MAILABLE Offering Envelopes 7" x 3-5/8"

- An interior security screen for privacy
- A fold-down flap that enables members to conceal their name and offering amount
- A pre-printed mailing address, return address lines, and stamp outline

C. SMALL-SIZE Offering Envelopes 3-5/8" x 3-1/2"

- Our most economical option. Checks and currency must be folded to fit

3 DESIGN YOUR WEEKLY ENVELOPE

A. ADD YOUR LOGO

We offer custom design layouts with your church's logo. You can submit your logo when placing your logo.

B. SELECT YOUR ENVELOPE INK COLORS

Our standard weekly envelope features black ink for text and red ink for both date and member number. However, you can select additional standard ink colors* for a charge of \$25 per color. If you would like to choose up to three of your own custom colors, we will be happy to provide you with a personalized quote.

* Choose from these five standard colors.

RED
PMS 185

BLUE
Reflex

GREEN
PMS 347

TEAL
PMS 320

PURPLE
PMS 259

4 ADD SPECIAL OCCASION ENVELOPES

In addition to our standard 53 week envelope books, you may wish to add envelopes that recognize special giving opportunities, including holidays, building funds, and outreach missions. Our Special Envelopes come in four styles to help them stand out.

STANDARD

Identical to weekly envelope but with special giving opportunity printed on front.

PREMIUM

Colored bars along bottom edge distinguish from weekly envelopes.

COLOR BORDER WITH CROSS

Solid-color border along bottom edge and cross illustration distinguish from weekly envelopes.

FULL COLOR

Customize your own or visit www.onewriteco.com to see our complete full-color selection.

PREMIUM



COLOR BORDER WITH CROSS



FULL COLOR



5 CHOOSE YOUR START DATES & NUMBERING STYLE

We can print your envelopes with any starting date you choose using either:

*CALENDAR DATES (JAN 10, 2018) OR
PERPETUAL DATES (JAN 2ND SUNDAY)*

Should you choose to number your books, we can number both the cover and each individual envelope to allow you to reconcile each offering with a specific member. Books can be numbered in consecutive order or you can send us a list of specific numbers to be printed.

ADDITIONAL OFFERINGS

Our standard Envelope Books are just the beginning. One Write also offers a number of additional items designed to help you fund your missions and ministry. For complete details, pricing, and style choices, visit our website at www.onewriteco.com.

YOUTH OFFERING ENVELOPE BOOKS

Designed specifically for children, youth envelopes reinforce the concept of giving and reminds young people that they're important members of the church family.

STOCK OFFERING ENVELOPE BOOKS

Generic books are pre-printed, ready for quick shipment, and are less expensive than customized books. They come in full and small sizes and include:

- ° 53 weekly envelopes
- ° Four special envelopes (Initial offering, Easter, Thanksgiving, Christmas)
- ° Perpetual Dating (JAN 2nd SUNDAY)
- ° Consecutive Numbering
- ° Full-color Cover

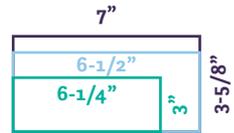
STOCK SPECIAL OCCASION ENVELOPES

Sized to fit into most pew slots, our pre-printed Special Occasion Envelopes hold an unfolded check or bills. See our gallery of available designs at www.onewriteco.com/stock-special-occasion-envelopes.html

LOOSE OFFERING ENVELOPES

Available in large quantities, and printed without dates or numbers, loose envelopes fit into pew slots and are ideal for visitors, newsletter mailings, bulletins, and special campaigns. Available in three sizes:

- ° Full Size Envelope/Extended Flap (7" x 3-5/8")
- ° Cash Envelope/Folded Flap (6-1/4" x 3")
- ° 6-3/4 Regular Envelope/Folded Flap (6-1/2" x 3-5/8")



PLEDGE & WELCOME CARDS

Pledge Cards record members' giving commitments. Welcome Cards introduce your church to visitors. We offer a large selection of both.

PAYMENT BOOKS

Churches aren't the only groups that require regular payments. Our secular Payment Books are a convenient way to manage fees for programs with monthly payment structures, including schools, daycare centers, fitness centers, and dance studios.

Basic books contain 12 Standard-stub or Remittance-stub envelopes, a black-and-white cover, and the name and address of your organization pre-printed on the envelope for mailing. We also offer custom front covers, and three additional spaces for program information, policies, and calendars.

GIVING MAKES UP EVERY ASPECT OF OUR BUSINESS.

Inspiring the spirit of giving is not only our mission, it's the way we live. We believe in giving in every aspect of our business, whether that means giving our best service to our customers, giving our all to our employees, or regularly giving back to the communities in which we live and work.

Our One Write Light Fund was created in 2009 to inspire our corporate family to give as they are called. One Write sets aside a portion of its annual profits to be used for charitable contributions, but rather than earmark the money for one specific cause, we leave it to each of our individual employees to choose the recipients they most wish to help. We recognize that we all come from a wide variety of backgrounds and beliefs, and we want all of our employees to choose the groups or individuals that speak to them personally. Each employee is responsible for designating up to \$500 annually to the group or individual of their choosing in order to feel a closer connection to the lives they are impacting.

And because we consider our customers to be part of our spiritual family, we always ask that they make requests when they see a need in their own communities. Each request will be thoughtfully reviewed and gifts will be made based on funds available and the information provided.

WE HAVE A LONG HISTORY OF LISTENING TO CHURCHES.

We started listening back in the late 1950s when churches told us they wanted a product that made record keeping easier than the carbon copy forms they were using. Using NCR paper to supplant carbon, we created the One Write System, and we still offer our Contribution Report Forms and corresponding window envelopes on our website.

ONE WRITE

800-268-6070
OWC@ONEWRITECO.COM
WWW.ONEWRITECO.COM



*Inspiration & innovation are our
guiding lights, and we'll never
stop coming up with better
ways to help churches fund their
ministries and missions.*